

Minutes of the Moorhead Public Service Commission
Hjemkomst Center, Auditorium
Tuesday, June 16, 2026 – 4:30 PM

MEMBERS PRESENT: Paul Baker (Interactive Technology—Personal), Lisa Borgen, Amy Lammers, Matthew Leiseth, Steve Lindaas, and Jason Ness

MEMBERS ABSENT: None

OTHERS PRESENT: General Manager Travis Schmidt; Staff Members Taylor Holte, Jake Long, Mark Moilanen, Susan Orth, Marc Pritchard, and James Sumba; MPS Attorney John Boulger

1. CALL TO ORDER.

Commissioner Leiseth called the meeting to order at 4:30 PM. A quorum of the following members was present: Baker, Borgen, Lammers, Leiseth, Lindaas, and Ness.

2. APPROVE AGENDA.

Commissioner Lindaas made a motion to approve the agenda. Commissioner Ness seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Lammers, Leiseth, Lindaas, and Ness. Voting No: None.

3. APPROVE CONSENT AGENDA.

Commissioner Borgen made a motion to approve the consent agenda. Commissioner Lindaas seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Lammers, Leiseth, Lindaas, and Ness. Voting No: None.

[The consent agenda approved above includes all items shown herein with an asterisk (*). These items were considered routine or non-controversial by the Commission and were enacted by the Commission in one motion, which is the motion above to approve the consent agenda.]

***4. APPROVE MINUTES OF MAY 19, 2026.**

Commissioner Borgen made a motion to approve the minutes of May 19, 2026. Commissioner Lindaas seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Lammers, Leiseth, Lindaas, and Ness. Voting No: None.

***5. APPROVE BILLS FOR PAYMENT.**

Commissioner Borgen made a motion to approve the bills for payment. Commissioner Lindaas seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Lammers, Leiseth, Lindaas, and Ness. Voting No: None.

6. CUSTOMERS TO BE HEARD/RECOGNITIONS.

There were no customers to be heard.

General Manager Travis Schmidt recognized Moorhead Public Service (MPS) Dispatcher Brian Allen for reaching his 5-year milestone.

7. OLD BUSINESS.

There was no old business to discuss.

8. REPORTS.

City Council

Commissioner Borgen stated that the Moorhead City Council has begun its 2027 budget process.

Public Service Commission.

Commissioner Borgen stated that the Commission's HR Working Group met to discuss succession planning, policy reviews, and updates on strategic planning.

General Manager's Report.

General Manager Travis Schmidt provided an introduction to the General Manager's Report, which included the distribution of MPS' 2025 Consumer Confidence Report (CCR), thank you notes from Moorhead High School scholarship recipients, and MRES' legislative newsletter.

Water Plant Manager Marc Pritchard provided more specific details regarding the CCR. Pritchard also distributed a draft CCR developed by Gemini Water Group that is visually appealing, user-friendly, and easier to understand. The updated CCR format will be utilized in 2027. Pritchard responded to questions of the Commission.

Accept 2025 Annual Management Report for MPS.

General Manager Travis Schmidt presented a PowerPoint presentation highlighting MPS' 2025 Annual Management Report.

Commissioner Lindaas made a motion to accept the 2025 Annual Management Report for Moorhead Public Service. Commissioner Ness seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Lammers, Leiseth, Lindaas, and Ness. Voting No: None.

9. AWARD BID FOR FURNISHING 15 KV METALCLAD SWITCHGEAR AT MPS' NORTHEAST AND SOUTHEAST SUBSTATIONS.

Electric Project Engineer Taylor Holte provided information on the bids MPS received for furnishing 15 kV metalclad switchgear at MPS' Northeast and Southeast Substations.

Commissioner Borgen made a motion to award the bid for furnishing 15 kV indoor metalclad switchgear at Moorhead Public Service's Northeast and Southeast Substations to Harold K. Scholz Company in the amount of \$1.92 million, contingent upon final legal approval and as shown on the Bid Summary attached hereto and made a part of these minutes, and authorize the General Manager to approve all change orders

up to a cumulative maximum of 5 percent of the contract amount. Commissioner Lindaas seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Lammers, Leiseth, Lindaas, and Ness. Voting No: None.

10. AWARD BID FOR 2026 LEAD SERVICE LINE REPLACEMENT PROJECT.

Water Distribution Manager Jake Long provided information on the bids MPS received for the 2026 Lead Service Line Replacement Project. Long responded to questions of the Commission. Discussion was held.

Commissioner Lindaas made a motion to award the bid for the 2026 Lead Service Line Replacement Project to Precision Dirtworks, LLC, in the amount of \$636,199.25, as shown on the Bid Tabulation attached hereto and made a part of these minutes, and authorize the General Manager to execute the Water Service Replacement Agreements with the property owners. Commissioner Ness seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Lammers, Leiseth, Lindaas, and Ness. Voting No: None.

11. APPROVE RESOLUTION AND DECLARATION OF INTENT TO APPROVE POTENTIAL BOND SALE IN 2027 OR 2028.

General Manager Travis Schmidt provided an overview of the resolution and potential bond sale. Administration and Finance Manager Mark Moilanen explained the various capital projects and the need for a potential bond issuance in 2027 or 2028. Moilanen responded to questions of the Commission.

Commissioner Borgen made a motion to approve the Resolution Regarding the Intent to Use Tax-Exempt Financing, the Declaration of Official Intent, and a potential bond sale in 2027 or early 2028 of \$79,965,000 for various Moorhead Public Services capital projects, and authorize the General Manager to sign the Declaration of Official Intent. Commissioner Lindaas seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Lammers, Leiseth, Lindaas, and Ness. Voting No: None.

12. CLOSE MEETING FOR EXECUTIVE SESSION.

The meeting was not closed for executive session.

13. UPCOMING MEETINGS.

Upcoming meetings of the Moorhead Public Service Commission are scheduled for July 7, 2026 (if needed), and July 21, 2026.

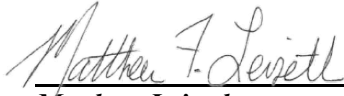
14. ADJOURN.

The meeting adjourned at 5:09 PM.

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The minutes herein are approved on this 21st day of July, 2026.

APPROVED BY:



Matthew Leiseth
Chairpersonⁱ

ATTEST:



Lisa Borgen
Secretaryⁱ

ⁱ Pursuant to the Bylaws of the Moorhead Public Service Commission adopted January 18, 2022, Article 3, Section 11, states, “The Chairperson and Secretary shall sign, execute, and acknowledge all instruments authorized by the Commission or as are incident to the office. If either the Chairperson or Secretary is unavailable to execute an instrument, the Vice Chairperson may execute the instrument in place of the unavailable officer. Execution of instruments by two officers is required.

BID SUMMARY

Furnishing 15 kV Indoor Metalclad Switchgear - Northeast & Southeast Substations Moorhead Public Service Moorhead, Minnesota



DGR Project No. 417024
Bid Letting: June 2, 2026 - 2:00 PM
MPS Dispatch Operations Center
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Bidder and Address	Bid Security	Bid	Bid Price	Warranty Adder	Switchgear Mftr	Swgr Mftr Location	Circuit Brkr Mftr	Guaranteed Delivery Date	Comments
Harold K. Scholz Company 7800 Serum Avenue Ralston, NE 68127	10% Bid Bond	Base	\$1,920,000.00	\$60,000.00	HKS	Ralston, NE	ABB	June 1, 2028	Non-Firm Pricing Exception to Liquidated Damages Exception to Payment Terms
		Alt #1	\$2,080,000.00	\$60,000.00	HKS	Ralston, NE	GE	June 1, 2028	
		Alt #2	\$1,975,000.00	\$60,000.00	HKS	Ralston, NE	Eaton	June 1, 2028	
Border States Industries 605 25th Street Fargo, ND 58104	10% Bid Bond	Base	\$2,204,601.00	\$42,328.28	ABB	Mexico	ABB	Est. 58 Wks	Installation not included Non-Firm Pricing
		Alt #1	No Bid						
		Alt #2	No Bid						



Water | Transportation | Municipal | Facilities

Bid Tabulation

2026 Service Line Replacement

Moorhead Public Service, Moorhead, MN

June 4, 2026 | 2:00 PM | Moorhead Public Service (MPS), Dispatch Operations Center, 215 Highway 75 North, Moorhead, MN 56560

Plan Holder	Bid Bond	Total Bid
Precision Dirtworks, LLC.	x	\$636,199.25
Randall's Excavating, Inc.	x	\$694,393.90

Apex Project No. 26.109.0027

I certify that these bids were received on June 4, 2026, at 2:00 PM, at the office of the Moorhead Public Service (MPS), Dispatch Operations Center, 215 Highway 75 North Moorhead, MN 56560



Jake Long