

**Minutes of the Moorhead Public Service Commission**  
**Hjemkomst Center, Auditorium**  
**Tuesday, April 14, 2026 – 4:30 PM**

**MEMBERS PRESENT:** Paul Baker (Interactive Technology—Personal), Lisa Borgen, Matthew Leiseth, Steve Lindaas, and Jason Ness

**MEMBERS ABSENT:** Amy Lammers

**OTHERS PRESENT:** General Manager Travis Schmidt; Staff Members Cheryl Glasoe, Jake Long, Marc Pritchard, and James Sumba; MPS Attorney John Boulger; Assistant City Manager Mike Rietz

**1. CALL TO ORDER.**

Commissioner Leiseth called the meeting to order at 4:31 PM. A quorum of the following members was present: Baker, Borgen, Leiseth, Lindaas, and Ness.

**2. APPROVE AGENDA.**

*Commissioner Ness made a motion to approve the agenda. Commissioner Lindaas seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

**3. APPROVE CONSENT AGENDA.**

*Commissioner Lindaas made a motion to approve the consent agenda. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

[The consent agenda approved above includes all items shown herein with an asterisk (\*). These items were considered routine or non-controversial by the Commission and were enacted by the Commission in one motion, which is the motion above to approve the consent agenda.]

**\*4. APPROVE MINUTES OF MARCH 17, 2026.**

*Commissioner Lindaas made a motion to approve the minutes of March 17, 2026. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

**\*5. APPROVE BILLS FOR PAYMENT.**

*Commissioner Lindaas made a motion to approve the bills for payment. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

- \*6. APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 17-UGPR-45 WITH WESTERN AREA POWER ADMINISTRATION.**

*Commissioner Lindaas made a motion to approve Amendment No. 1 to Contract No. 17-UGPR-45 with Western Area Power Administration for roles and duties related to transmission operator services, contingent upon final legal approval. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

- \*7. APPROVE TASK ORDER NO. 15 FOR MOORHEAD DOE SUBSTATION KV1A TRANSFORMER REPLACEMENT AND AMENDMENT NO. 1 TO TASK ORDER NO. 11 FOR CENTENNIAL SUBSTATION DIFFERENTIAL RELAYS UPGRADE WITH DGR ENGINEERING.**

*Commissioner Lindaas made a motion to approve Task Order No. 15 for replacing the KV1A transformer at the Moorhead DOE Substation and Amendment No. 1 to Task Order No. 11 for upgrading the differential relays at the Centennial Substation with DGR Engineering, contingent upon final legal approval. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

- \*8. APPROVE SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR FURNISHING 15 KV INDOOR METALCLAD SWITCHGEAR AT MPS' NORTHEAST AND SOUTHEAST SUBSTATIONS.**

*Commissioner Lindaas made a motion to approve the specifications and authorize advertisement for bids for furnishing 15 kV indoor metalclad switchgear at Moorhead Public Service's Northeast and Southeast Substations, contingent upon final legal approval. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

- \*9. ACCEPT PETITIONS FOR INSTALLATION OF WATER AND ELECTRIC SERVICES FOR PRAIRIE PARKWAY 3RD ADDITION AND PARTIDGE CREEK ADDITION.**

*Commissioner Lindaas made a motion to accept the petitions for installation of water and electric services for All of Prairie Parkway 3rd Addition and Partridge Creek Addition, Less Lot 26, Block 1, in the city of Moorhead in accordance with Minnesota Statute §429.031, Subdivision 2. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

**10. CUSTOMERS TO BE HEARD/RECOGNITIONS.**

There were no customers to be heard.

General Manager Travis Schmidt recognized Moorhead Public Service Electric Operations Manager Eric John for reaching his 30-year milestone.

**11. OLD BUSINESS.**

There was no old business to discuss.

## 12. REPORTS.

### City Council

Commissioner Borgen provided an update on lobbying efforts in St. Paul, Minnesota, funding for the FM Area Diversion Project, and the grand opening of The Loop—Moorhead Public Library and Community Center on April 18, 2026.

### Public Service Commission.

No report was made.

### General Manager's Report.

General Manager Travis Schmidt provided an introduction to the General Manager's Report, which included updates on NERC requirements, 2026 AWWA Drinking Water Week, Moorhead Public Service (MPS) receiving APPA's 2025 "Diamond" Safety Award of Excellence, MPS employees' participation in the Essential Drive for Churches United, and federal and state legislative updates.

Water Plant Manager Marc Pritchard provided information on the American Water Works Association's 2026 Drinking Water Week, which will be held May 3-9, 2026. Pritchard stated that Drinking Water Week is an ideal way to help educate the public and promote positive interaction with the community.

### Accept Report on MPS' Advanced Metering Infrastructure Project.

Water Distribution Manager Jake Long provided an update on the installation of electric and water meters for MPS' Advanced Metering Infrastructure Project. Long and General Manager Travis Schmidt responded to questions of the Commission. Discussion was held.

*Commissioner Lindaas made a motion to accept the report on Moorhead Public Service's Advanced Metering Infrastructure Project. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

## 13. AWARD BID FOR 8TH STREET SOUTH WATERMAIN REPLACEMENT.

Water Distribution Manager Jake Long provided information on the 8th Street South Watermain Replacement Project and the bid award. Long responded to questions of the Commission.

*Commissioner Borgen made a motion to award the Base Bid for the 8th Street South Watermain Replacement Project to Border States Paving, Inc., in the amount of \$1,622,322.80, as shown on the Bid Tabulation attached hereto and made a part of these minutes, and authorize the General Manager to approve all change orders up to a cumulative maximum of 5 percent of the contract amount, not-to-exceed 5 percent of the approved construction contract. Commissioner Lindaas seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

## 14. APPROVE AMENDED POLICY ON SPONSORSHIPS AND MARKETING.

General Manager Travis Schmidt provided an update on the amended Policy on Sponsorships and Marketing. Schmidt responded to questions of the Commission.

*Commissioner Lindaas made a motion to approve the amended Policy on Sponsorships and Marketing. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.*

**15. CLOSE MEETING FOR EXECUTIVE SESSION.**

Chairperson Leiseth stated that the meeting will be closed for executive session as permitted by Minnesota Statutes, Section 13D.05, subdivision 3(c), to discuss a possible property transaction involving Parcel No. 58.199.0150 in Moorhead, Minnesota.

***Commissioner Borgen made a motion to close the meeting for executive session. Commissioner Lindaas seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.***

THE MEETING WAS CLOSED FOR EXECUTIVE SESSION AT 5:06 PM.

PRESENT IN CLOSED SESSION WERE: COMMISSIONERS PAUL BAKER (INTERACTIVE TECHNOLOGY), LISA BORGEN, MATTHEW LEISETH, STEVE LINDAAS, AND JASON NESS; GENERAL MANAGER TRAVIS SCHMIDT; AND MPS ATTORNEY JOHN BOULGER.

***Commissioner Ness made a motion to open executive session. Commissioner Lindaas seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.***

THE MEETING RE-OPENED AT 5:41 PM.

***Commissioner Lindaas made a motion to approve the City Hall Sublease Agreement with the City of Moorhead involving Parcel No. 58.199.0150, contingent upon final legal approval. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.***

Chairperson Leiseth stated that the meeting will be closed for executive session as permitted by Minnesota Statutes, Section 13D.05, subdivision 3(c), to discuss a possible property transaction involving Parcel No. 10.032.1000 in Clay County, Minnesota.

***Commissioner Lindaas made a motion to close the meeting for executive session and adjourn upon conclusion. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Leiseth, Lindaas, and Ness. Voting No: None.***

THE MEETING WAS CLOSED FOR EXECUTIVE SESSION AT 5:46 PM.

PRESENT IN CLOSED SESSION WERE: COMMISSIONERS PAUL BAKER (INTERACTIVE TECHNOLOGY), LISA BORGEN, MATTHEW LEISETH, STEVE LINDAAS, AND JASON NESS; GENERAL MANAGER TRAVIS SCHMIDT; STAFF MEMBERS JAKE LONG AND MARC PRITCHARD; AND MPS ATTORNEY JOHN BOULGER.

[No action was taken in closed session; therefore, a motion was not presented in open session.]

**16. UPCOMING MEETINGS.**

Upcoming meetings of the Moorhead Public Service Commission are scheduled for May 5, 2026 (if needed), and May 19, 2026.

**17. ADJOURN.**

The meeting adjourned at 6:10 PM.

---

*The minutes herein are approved on this 19th day of May, 2026.*

**APPROVED BY:**



**Matthew Leiseth**  
**Chairperson<sup>i</sup>**

**ATTEST:**



**Lisa Borgen**  
**Secretary<sup>i</sup>**

<sup>i</sup> Pursuant to the Bylaws of the Moorhead Public Service Commission adopted January 18, 2022, Article 3, Section 11, states, "The Chairperson and Secretary shall sign, execute, and acknowledge all instruments authorized by the Commission or as are incident to the office. If either the Chairperson or Secretary is unavailable to execute an instrument, the Vice Chairperson may execute the instrument in place of the unavailable officer. Execution of instruments by two officers is required."