

Minutes of the Moorhead Public Service Commission
Hjemkomst Center, Auditorium
Tuesday, January 20, 2026 – 4:30 PM

MEMBERS PRESENT: Lisa Borgen, Matthew Leiseth, Steve Lindaas, Jason Ness, and Joel Paulsen

MEMBERS ABSENT: Paul Baker

OTHERS PRESENT: General Manager Travis Schmidt; Staff Members Adam Benhardt, Cheryl Glasoe, Taylor Holte, Jake Long, Mark Moilanen, Marc Pritchard, and Andrew Nord; MPS Attorney Erin Larsgaard; Assistant City Manager Mike Rietz

1. CALL TO ORDER.

Chairperson Paulsen called the meeting to order at 4:31 PM. A quorum of the following members was present: Borgen, Leiseth, Lindaas, Ness, and Paulsen.

2. APPROVE AGENDA.

Commissioner Leiseth made a motion to approve the agenda. Commissioner Lindaas seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Borgen, Leiseth, Lindaas, Ness, and Paulsen. Voting No: None.

3. APPROVE CONSENT AGENDA.

Commissioner Lindaas made a motion to approve the consent agenda. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Borgen, Leiseth, Lindaas, Ness, and Paulsen. Voting No: None.

[The consent agenda approved above includes all items shown herein with an asterisk (*). These items were considered routine or non-controversial by the Commission and were enacted by the Commission in one motion, which is the motion above to approve the consent agenda.]

***4. APPROVE MINUTES OF DECEMBER 16, 2025.**

Commissioner Lindaas made a motion to approve the minutes of December 16, 2025. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Borgen, Leiseth, Lindaas, Ness, and Paulsen. Voting No: None.

***5. APPROVE BILLS FOR PAYMENT.**

Commissioner Lindaas made a motion to approve the bills for payment. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Borgen, Leiseth, Lindaas, Ness, and Paulsen. Voting No: None.

***6. APPROVE UNDERGROUND EASEMENT AGREEMENT TEMPLATE.**

Commissioner Lindaas made a motion to approve the Underground Easement Agreement template and authorize staff and legal counsel to negotiate monetary compensation in exchange for easements up to \$3.00 per linear foot for 10-foot-wide distribution utility easements, which compensation amounts shall be based on an encumbrance of up to 50 percent and shall be subject to an annual adjustment based on the Consumer Price Index for All Urban Consumers. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Borgen, Leiseth, Lindaas, Ness, and Paulsen. Voting No: None.

***7. APPROVE TASK ORDER NO. 13 WITH APEX ENGINEERING GROUP FOR ENGINEERING AND FUNDING ADMINISTRATION SERVICES FOR MPS' 2026 LEAD SERVICE LINE REPLACEMENT PROJECT.**

Commissioner Lindaas made a motion to approve Task Order No. 13 with Apex Engineering Group, Inc., in an amount not-to-exceed \$102,056 to complete engineering and funding administration services associated with Moorhead Public Service's 2026 Lead Service Line Replacement Project, contingent upon final legal review by Attorney John Boulger. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Borgen, Leiseth, Lindaas, Ness, and Paulsen. Voting No: None.

***8. APPROVE PROFESSIONAL SERVICES AGREEMENT WITH RALE CONSULTING LLC FOR GRANT RESEARCH.**

Commissioner Lindaas made a motion to approve the Professional Services Agreement with Rale Consulting LLC in an amount not to exceed \$20,000 to identify and research grant opportunities for potential use by Moorhead Public Service, and authorize the General Manager, or his designee, to execute any documents related to these grant opportunities, contingent upon final legal approval by Attorney John Boulger. Commissioner Borgen seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Borgen, Leiseth, Lindaas, Ness, and Paulsen. Voting No: None.

9. CUSTOMERS TO BE HEARD/RECOGNITIONS.

There were no customers to be heard.

General Manager Travis Schmidt recognized Moorhead Public Service (MPS) Electric Project Engineer Taylor Holte for reaching his 10-year milestone. Schmidt also thanked Chairperson Paulsen for his 6 years of service on the Moorhead Public Service Commission.

10. OLD BUSINESS.

There was no old business to discuss.

11. REPORTS.

City Council.

Commissioner Borgen provided a brief update on the Fargo Moorhead West Fargo Chamber of Commerce's State of the Cities event that was held on January 8, 2026.

Public Service Commission.

No report was made.

General Manager's Report.

General Manager Travis Schmidt provided an introduction to the General Manager's Report, which included a Missouri River Energy Services news release and a thank you note from the Fargo Moorhead West Fargo Chamber of Commerce for sponsoring the Midwest Energy Summit.

Accept Report on 2025 Lead and Copper Results and Lead Service Line Inventory Project.

Water Plant Manager Marc Pritchard and Water Distribution Manager Jake Long provided an overview of the 2025 Lead and Copper Results and the Lead Service Line Inventory Project. Pritchard and Long responded to questions of the Commission.

Commissioner Lindaas made a motion to accept the report on the 2025 regulatory lead and copper sample results and Lead Service Line Inventory Project. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Borgen, Leiseth, Lindaas, Ness, and Paulsen. Voting No: None.

12. AWARD BID FOR 2026 WATER DISTRIBUTION PIPE AND FITTINGS.

General Manager Travis Schmidt provided a brief overview of the bids that MPS received for water distribution pipe and fittings, which will be used for annual watermain replacement projects.

Commissioner Borgen made a motion to award the bid for 2026 Water Distribution Pipe and Fittings to Dakota Supply Group in the amount of \$268,307.17, as shown on the Bid Tabulation Sheet attached hereto and made a part of these minutes. Commissioner Leiseth seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Borgen, Leiseth, Lindaas, Ness, and Paulsen. Voting No: None.

13. APPROVE SPONSORSHIP REQUEST FROM MOORHEAD LEGACY EDUCATION FOUNDATION FOR MOORHEAD PUBLIC SERVICE SCHOLARSHIPS.

General Manager Travis Schmidt provided information on the sponsorship request from the Moorhead Legacy Education Foundation for Moorhead Public Service scholarships. Schmidt responded to questions of the Commission.

Commissioner Borgen made a motion to approve a sponsorship request from the Moorhead Legacy Education Foundation for Moorhead Public Service scholarships in the amount of \$5,000. Commissioner Lindaas seconded the motion. The motion passed with a 4-0 vote. Voting Yes: Borgen, Lindaas, Ness, and Paulsen. Voting No: None. Abstaining: Leiseth.

14. APPROVE SPONSORSHIP REQUEST FROM NATIONAL ALLIANCE ON MENTAL ILLNESS MOORHEAD FOR MENTAL HEALTH DAY IN THE PARK.

General Manager Travis Schmidt provided information on the sponsorship request from National Alliance on Mental Illness Moorhead.

Commissioner Lindaas made a motion to approve the sponsorship request from National Alliance on Mental Illness Moorhead for Mental Health Day in the Park in the amount of \$790. Commissioner Leiseth seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Borgen, Leiseth, Lindaas, Ness, and Paulsen. Voting No: None.

15. CLOSE MEETING FOR EXECUTIVE SESSION.

The meeting was not closed for executive session.

16. UPCOMING MEETINGS.

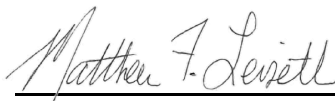
Upcoming meetings of the Moorhead Public Service Commission are scheduled for February 3, 2026 (if needed), and February 17, 2026.

17. ADJOURN.

The meeting adjourned at 4:53 PM.

.....
The minutes herein are approved on this 17th day of February, 2026.

APPROVED BY:



Matt Leiseth
Chairpersonⁱ

ATTEST:



Lisa Borgen
Secretaryⁱ

ⁱ Pursuant to the Bylaws of the Moorhead Public Service Commission adopted January 18, 2022, Article 3, Section 11, states, "The Chairperson and Secretary shall sign, execute, and acknowledge all instruments authorized by the Commission or as are incident to the office. If either the Chairperson or Secretary is unavailable to execute an instrument, the Vice Chairperson may execute the instrument in place of the unavailable officer. Execution of instruments by two officers is required."



**Bid Tabulation Sheet for
 2026 Water Distribution Pipe and Fittings**

January 7, 2026, at 2:00 PM

MPS Dispatch Operations Center, 2nd Floor Conference Room

| BIDDER'S NAME | CHECK OR BID BOND | ADDENDUM #1 | BID ITEM #1: Water Distribution Pipe and Fittings TOTAL PRICE |
|-----------------------------|------------------------------|------------------------|--|
| Core and Main Supply | Bid Bond | Yes | \$281,347.87 |
| Dakota Supply Group | Bid Bond | Yes | \$268,307.17 |
| Ferguson Waterworks | Bid Bond | Yes | \$276,641.85 |